



केंद्रीय हिंदी संस्थान, आगरा

CENTRAL INSTITUTE OF HINDI, AGRA

Ministry of Human Resource Development, Govt. of India

APPLICATION FORM FOR ACADEMIC POST

Post applied for _____ :									
(For office use only) Registration Number No. of Enclosures _____ Attached _____ (Signature)			KENDRIYA HINDI SANSTHAN, AGRA Website: www.khsindia.org Advertisement No. _____			Paste your recent passport size photograph here and sign across the photo so that part of signature should be on form			
DETAILS OF FEE PAYMENT									
DD Number		Date		Amount		Name of Bank		DD issuing branch's name	
1	Name in Hindi		First Name		Middle Name		Surname		
	Name in English (Block Letters)								
2	Date of birth		Day	Month	Year	Age as on last date of advertisement		Years	Months
3	Place of birth		City/Village			State		Country	
4	Father's Name								
5	Mother's Name								
6	Nationality								
7	Gender		Male/ Female/Others			Religion			
8	Community/ Category (Please strike out whichever options are not applicable)		SC/ST/OBC/Other categories give details _____ S. No. of proof enclosed _____						
9	Marital status		Married / Unmarried/ Divorced / Name of spouse _____						
10	If physically disabled, indicate the relevant particulars				Yes/ No	Percentage of disability		S. No. of proof enclosed	
	Blindness or low vision:								

11. Address for correspondence

(a) Mailing address

(b) Permanent address

(c) E-mail

(d) Mobile / Tel

12. (A) Educational qualifications (Attach additional pages, if required)

	Name of course	Name of the Board/ University	Year passed	Division	CGPA (if grading is applicable)	% of Marks (pl. indicate equivalent to CGPA also)	Subjects studied	S. No. of proof enclosed
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
10th Class / equivalent								
10+2/Higher Secondary /equivalent								
Bachelor's degree								
Master's degree								

(B) Research

M. Phil.

Ph. D.

(C) Whether Ph.D. Degree has been awarded in accordance with the provisions of UGC (Minimum Standards & Procedures for award of M.Phil./Ph.D. Degree) regulations 2009

Yes/No

(in case of yes please enclose necessary certificate from the competent authority)

(D) Whether qualified NET in relevant subject – YES/NO

NET/ SLET/SET for lectureship, if any

Subject

Roll No.

Year

Any Other Exam Pass

(E) Whether Awarded with JRF/SRF ? YES/NO

13. Chronological list of experience (starting from current position/ employment)							
Designation	Scale of pay & present Basic & AGP	Name & address of employers	Period of Experience			Nature of work/ duties	S. No. of proof enclosed
			From date	To date	No. of years/ months (As on date of advertisement)		
(a)	(b)	I	(d)	(e)	(f)	(g)	(h)

* (Add separate sheet if required, to be annexed at relevant S. No.)

14. UGC Academic Staff College Orientation/Refresher or equivalent course attended (Enclose Proof)				
Sl.No.	Name of the Course/Summer School	Place	Duration	Sponsoring Agency

15. Total period of experience (Please ensure that the period of Teaching & Research experiences claimed do not overlap)				S. No. of proof enclosed
a) Teaching		No. of years	No. of months	
i) Under-graduate level				
ii) Post-graduate level				
b) Research Experience				
c) Other experience, if any				
Total experience				

* (Add separate sheet if required, to be annexed at relevant S. No.)

16. Publications in last five years (with ISBN & ISSN No. only)					
Publications	Title, publisher & place with page numbers	ISBN/ISSN No.	Whether peer Reviewed	API Score	Sl. No. of Proof enclosed
Books (Sole)					

Books (as co-author)					
Books (edited)					
Chapter in Books					
Research Papers / Articles in Journals and Periodicals					
Conference Proceedings (Published with ISSN NO. Abstracts not to be included)					

* (Add separate sheet if required, to be annexed at relevant S. No.)

16. Publications, if any (Mention No. only) The details and reprints of five best papers only be enclosed)			
To be filled only by the candidates applying for the post of Assistant Professor			
Publications	ISSN/ISBN No.	Published in National refereed journals	S. No. of proof enclosed
(a)	(b)	(c)	

* (Add separate sheet if required, to be annexed at relevant S. No.)

17. Academic distinctions		S. No. of proof enclosed
Name of the Academic Course/ Body	Academic distinction obtained	

* (Add separate sheet if required, to be annexed at relevant S. No.)

18. Seminars/ Conference/ Workshops/ Training programmes, attended. To be filled only by the candidates applying for the post of Assistant Professor	National (No.)	International (No.)	Total (No.)	S. No. of proof enclosed

* (Add separate sheet if required, to be annexed at relevant S. No.)

19. Research projects (To be filled only by the candidates applying for the post of Assistant Professor)			
Title of projects completed	Funding Agency	As PI/CO-PI or Investigator	Amount of grant and duration
Title of ongoing projects			
20. Names and complete postal addresses of 3 referees :			
Names & complete postal address	Referee-1	Referee-2	Referee-3
Email:			
Phone (Landline) with STD code			
Mobile Ph:			
Fax:			

21. Are you willing to accept the minimum initial pay in the grade? As per UGC Norms, (Yes/No)

22. Statement of Purpose about applying at Kendriya Hindi Sansthan
(in not more than 300 words in Hindi)

23. List of self attested testimonials attached (original to be produced at the time of interview).

(To be filled only by applicants applying for Associate Professor/ Professor)

CATEGORY: III RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

S. No.	Title with Page nos.	Journal	ISSN/ ISBN No.	Impact factor	Whether Peer reviewed. Impact factor, if any	No. of co-authors	Whether you are the first or corresponding author	Enclose Proof S. No. of enclosure

B (i) Articles/ Chapters published in Books

S. No.	Title with Page nos.	Book Title, editor & publisher	ISSN/ ISBN No.	Whether Peer reviewed	No. of co-authors	Whether you are the first or corresponding author	Enclose Proof S. No. of enclosure

ii) Full papers in Conference Proceedings

S. No.	Title with Page nos.	Details of Conference Publication	ISSN/ ISBN No.	No. of co-authors	Whether you are the main author	Enclose Proof S. No. of enclosure

iii) Books Published as single author or as editor

S. No.	Title with Page nos.	Type of Book & Authorship	Publisher & ISSN/ ISBN No.	Whether Peer reviewed.	No. of co-authors	Whether you are the main author	Enclose Proof S. No. of enclosure

(C). Ongoing and Completed Research Projects and Consultancies

(i) Ongoing Projects/ Consultancies

S. No.	Title	Agency	Period	Grant/ Amount Mobilized (Rs. in lakh)	Enclose Proof S. No. of enclosure

(ii) Completed Projects/ Consultancies

S. No.	Title	Agency	Period	Grant/ Amount Mobilized (Rs. in lakh)	Whether policy document/ patent as outcome	Enclose Proof S. No. of enclosure

(D) Research Guidance

S. No.	Number Enrolled	Thesis Submitted	Degree awarded	Enclose Proof S. No. of enclosure
M. Phil. or equivalent				
Ph.D. or equivalent				

(E) Training Courses, Teaching-Learning-Evaluation Technology Programmes, faculty Development Programmes (not less than one week duration)

S. No.	Programme	Duration	Organized by	Enclose Proof S. No. of enclosure

(F) (i) Paper presented in Conferences, Seminars, Workshops, Symposia

S. No.	Title of the Paper Presented	Title of Conference / Seminar	Organized by	Whether international/ national/ state/ regional/ college or university level	Enclose Proof S. No. of enclosure

(F) (ii) Invited Lectures and Chairmanships at national or international conference/ seminar etc.

S. No.	Title of Lecture/ Academic Session	Title of Conference/ Seminar etc.	Organized by	Whether international/ national	Enclose Proof S. No. of enclosure

24. Have you been reprimanded ever Yes/No
Give detail if yes _____

25. Any other information/ qualification relevant to the post applied for:

26. Declaration

I _____ Son/Daughter of _____
hereby, declare that all the statements and entries made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the selection committee and Governing Council meetings, my candidature/ appointment may be cancelled by KHS.

Signature of the Applicant

*Name as signed (in BLOCK LETTER)

Date : _____ *Application not signed by the candidate is liable to be rejected

27. Endorsement by the EMPLOYER

Endorsement by the Employer

(The endorsement below in to be signed & forwarded by the Head of the Institution/Employer of the Organization/Institution in the case of the in-service candidate). If not, NOC from the current Employer must be produced at the time of interview.

Forwarded to Kendriya Hindi Sansthan, Agra

The Applicant Dr./Mr./Mrs./Ms. _____ who has submitted this application for the post of _____ in **Kendriya Hindi Sansthan, Agra** has been working in this organization namely _____ in the post of _____ in a temporary/contract/permanent capacity with effect from _____ in the scale of pay Rs. _____ He/She is drawing a basic pay of Rs. _____.

Further, it is certified that the applicant has requisite qualifications / experiences as per the post advertised No. disciplinary / vigilance case has ever been held or contemplated or is pending against the said applicant. There is no objection for his/her application being considered by Kendriya Hindi Sansthan, Agra.

Signature of Forwarding Officer

Name: _____

Designation: _____

Place: _____

Date: _____

Seal

Please tick the enclosures attached

S. No.	Cheek List	S. No. of enclosure	No. of sheets
i.	Matriculation marksheet/ certificate		
ii.	Intermediate marksheet / certificate		
iii.	B.A./ B.Sc./ B.Com (Final) marksheet/ degree		
iv.	M.A./ M.Sc./ M.Com (Final) marksheet/ degree		
v.	L.L.B. (Final) marksheet/ degree		
vi.	L.L.M. marksheet/ degree		
vii.	M. Phil. degree		
viii.	Ph.D./ D. Phil. degree		
ix.	D.Litt., D.Sc., L.L.D. degree		
x.	NET, UGC-JRF, CSIR-JRF Award Certificate		
xi.	Caste Certificate issued by the Competent Authority (OBC/SC/ST/etc)		
xii.	Experience certificates		
xiii.	Recommendation letter(s)		
xiv.	Award (s)		
xv.	Fellowship(s)		
xvi.	Publication (s)		
xvii.			

Total number of sheets enclosed _____ (please give sequential number to each sheet and signature with date).

N.B. Applications without the above self attested testimonials (applicable to all the candidates) may not be entertained.

QUALIFICATIONS

PAY SCALE

Professor - Pay Band of Rs. 37400-67000 with AGP of Rs. 10000

Associate Professor - Pay Band of Rs. 37400-67000 with AGP of Rs. 9000

Assistant Professor - Pay Band of Rs. 15600-39100 with AGP of Rs. 6000

DIRECT RECRUITMENT : Arts, Humanities, Sciences, Social Sciences, Commerce, Education, Languages, Law, Journalism and Mass Communication

1.1 PROFESSOR

- A.** (i) An eminent scholar with Ph.D. qualification(s) in the concerned/allied / relevant discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.
- (ii) A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.
- (iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.
- (iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in UGC Regulations, 2010 and UGC (2nd Amendment) Regulations, 2013.

OR

- B.** An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.

1.2 ASSOCIATE PROFESSOR

- (i) Good academic record with a Ph.D. Degree in the concerned/allied/relevant disciplines.
- (ii) A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).

- (iii) A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.
- (iv) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students.
- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in UGC Regulations, 2010 and UGC (2nd Amendment) Regulations, 2013.

1.3 ASSISTANT PROFESSOR

- (i) Good academic record as defined by the concerned university with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign university.
- (ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- (iii) Notwithstanding anything contained in sub-clauses (i) and (ii) to this Clause 1, candidates, who are, or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.
- (iv) NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted.
